

DISTRICT 7 PANEL 55 ELECTION PROCEDURES

Candidates

All positions at the District level are limited to Al-Anon members that meet the below criteria:

1. Who are not current or past members of Alcoholics Anonymous
2. Who have not previously served a full three-year term in the position for which they are now standing
3. Who are members regularly attending Al-Anon meetings
4. Who have the ability to access and the willingness to use electronic communication and media
5. Who have read the corresponding District 7 Service Position Guideline and agree to fulfill the responsibilities

Officers: specific position eligibility:

District Representative (DR) - Eligible candidates are defined as:

All outgoing and active past Group Representatives who have or will have completed three years of service in that position. Active past Group Representatives will have been inactive for no more than one three-year panel of service.

Alternate District Representatives (ALT DR) - Eligible candidates are defined as:

All outgoing and active past Group Representatives who have or will have completed three years of service in that position. Active past Group Representatives will have been inactive for no more than one three-year panel of service.

Al-Anon Information Service Liaison (AISL) - Eligible candidates are defined as:

All outgoing and active past Group Representatives who have or will have completed three years of service in that position. Active past Group Representatives will have been inactive for no more than one three-year panel of service.

District Treasurer - Eligible candidates are defined as:

All outgoing and active past Group Representatives who have or will have completed three years of service in that position. Active past Group Representatives will have been inactive for no more than one three-year panel of service.

District Secretary - Eligible candidates are defined as:

All outgoing and active past Group Representatives who have or will have completed at least one year of service in that position. Active past Group Representatives will have been inactive for no more than one three-year panel of service.

AI-Anon Information Service (AIS) Secretary - Eligible candidates are defined as:

All outgoing and active past Group Representatives who have or will have completed at least one year of service in that position. Active past Group Representatives will have been inactive for no more than one three-year panel of service.

District Chairpersons:

District Hospitality Chairperson

District Registration/Raffle Chairperson

Eligible District Chairperson candidates are defined as:

AI-Anon members willing to serve.

AI-Anon Information Service (AIS) Chairpersons:

AI-Anews

Alateen

Alcoholics Anonymous Liaison

Archives

Cooperating with the Professional Community (CPC)

District Alateen Process Person (DAPP)

Group Records

Information Line

Institutions

Literature Distribution Center (LDC)

Public Information

Speakers List

Website

When & Where

Eligible AIS Chairperson candidates are defined as:

AI-Anon members willing to serve who have regularly attended AI-Anon meetings for at least one year.

Eligible Voters Defined

Only outgoing Group Representatives vote. If the Group Representative is not in attendance, the outgoing Alternate Group Representative or a group member voted in to represent will vote.

The Registration/Raffle Chairperson (after number verified by District Treasurer) will announce to the District Representative the number of eligible voters.

Two Thirds Majority Defined

Two Thirds majority refers to two-thirds of the total number of votes cast.

Abstentions do not count as votes cast.

Required Resources and Process

Staff:

Non-voting members to serve as ballot distributors and ballot collectors

Equipment:

Ballots (blank paper and could include pre-printed “yes or no” ballots)

Process:

Ballots are distributed to voters for each vote taken

Votes will be collected and tallied by the non-voting members serving as election staff

Any unreadable name on a ballot will not be counted as a vote cast

Election Procedures for Officers

District Representative (or Alternate District Representative in absence of DR) begins the election and asks all eligible candidates to stand, then asks those eligible candidates willing to serve to please remain standing for the specified office (i.e. District Representative, Alternate District Representative, AI-Anon Information Service Liaison, District Treasurer, District Secretary, AI-Anon Information Service Secretary.) In the event the eligible candidate is unable to be present, that candidate may enlist an AI-Anon member to stand in their stead.

If the District Representative is a candidate:

The Alternate District Representative chairs the election.

If the ALT DR is not present or is a candidate, the first of the following who is not a candidate chairs the election:

- a. Al-Anon Information Service Liaison
- b. District Treasurer
- c. District Secretary
- d. Al-Anon Information Service Secretary

Candidates are asked to vacate the room until voting is completed.

After voting the first round the District Representative may take the votes to the candidates in the event a candidate wishes to withdraw their name.

Group Representatives vote on the selected ballots (if paper, fold the ballot in half)

Any unreadable ballot will be discarded.

Balloting Procedures for Officers

The election of the Officers will proceed in the following order:

1. District Representative
2. Alternate District Representative
3. Al-Anon Information Service Liaison
4. District Treasurer
5. District Secretary
6. Al-Anon Information Service Secretary

On any ballot, a candidate who receives two-thirds of the votes cast is elected.

If there is only one candidate a “yes” or “no” is written/selected on the ballot. Two-thirds majority is needed to be elected.

If there are only two candidates and a two-thirds majority of votes cast is not reached on the first ballot:

1. A second ballot is taken and a two-thirds majority of votes cast is still needed to win.
2. If a two-thirds majority of the votes cast is not obtained on the second ballot a third ballot is taken.
3. If a two-thirds majority of the votes cast is not obtained on the third ballot the candidate with the highest number of votes cast will be declared the newly elected officer.

If there are more than two candidates and a two-thirds majority of the votes cast is not obtained on the first ballot the District Representative may take the votes to the candidates in the event a candidate wishes to withdraw their name:

1. A second ballot is taken and a two-thirds majority of votes cast is still needed to win.
2. If a two-thirds majority of the votes cast is not obtained on the second ballot a third ballot is taken.
3. If a two-thirds majority of the votes cast is not obtained on the third ballot the candidate with the highest number of votes cast will be declared the newly elected officer.

Vacated Officer Positions

In the event any Officer is unable to attend two consecutive District Meetings and is without communication or is not fulfilling the requirements of the position their position shall be deemed vacated.

If the position of District Representative becomes vacant the Alternate District Representative will assume the position of District Representative.

If any Officer position becomes vacant during the term of the current panel the current election procedures will be followed.

If any position is vacated during the term of the current panel the materials of that vacated position are to be returned to District 7. The materials of each vacated position shall be received by the District Representative or appointed interim replacement who will be responsible for bringing the materials to each District Meeting.

Election Procedures for District and AIS Chairpersons

- A.** The eligible candidate will place a ballot with their first name and last name initial in the paper bag or other appropriate container labeled with the desired position. In the event the eligible candidate is unable to be present, that candidate may enlist an AI-Anon member to place the ballot in the container.

Prior to drawing, a non-voting member will ensure there are no duplicate entries in each container. The election staff will collect all ballots at the end of the District Meeting and destroy them as appropriate.

- B.** An incoming District and AIS Chairperson will be drawn by lot by the District Representative or the person designated by the DR.

- C.** If you are chosen for a Chairperson position and your name is in another lot, it will be disqualified and you will retain the first position you are chosen for. One individual will not occupy more than one Chairperson position.

- D. Any vacated Chairperson position(s) will be filled by the same means as above at the current or a subsequent District Meeting.

Balloting Procedures for District and AIS Chairpersons

The ballot drawings of the District and AIS Chairpersons will proceed in the following order:

1. District Hospitality Chairperson
2. District Registration/Raffle Chairperson
3. Al-Anon Information Service (AIS) Chairpersons:
 1. Al-Anews
 2. Alateen
 3. Alcoholics Anonymous Liaison
 4. Archives
 5. Cooperating with the Professional Community (CPC)
 6. District Alateen Process Person (DAPP)
 7. Group Records
 8. Information Line
 9. Institutions
 10. Literature Distribution Center (LDC)
 11. Public Information
 12. Speakers List
 13. Website
 14. When & Where

Vacated District and AIS Chairpersons Positions

In the event any Chairperson is unable to attend two consecutive District Meetings and is without communication or is not fulfilling the requirements of the position their position shall be deemed vacated.

If any Chairperson position becomes vacant during the term of the current panel the current election procedures will be followed.

If any position is vacated during the term of the current panel the materials of that vacated position are to be returned to District 7. The materials of each vacated position shall be received by the District Representative or Al-Anon Information Liaison who will be responsible for bringing the materials to each District Meeting.